天津大学国际学生退费申请表 Refund Application for International Students of Tianjin University

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 姓名 Name | 国籍Nationality | 学号Student ID | | 护照号 Passport No. | | 学生类别 Student status |
|  |  |  | |  | |  |
| 退费原因  Reason of refund | 中断学业 Study interruption 超额支付 Overpayment  其他 Other( Please give details) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| 银行卡持有人姓名  Bank card holder | 开户行名称及行号  Bank of deposit and account | | | 银行卡号  Bank card number | | |
|  |  | | |  | | |
| 申请退费金额 Amount of refund |  | | 实退金额（财务填写）  Actual refund amount | |  | |
| 本人签字(Signature)： 年(Y) 月(M) 日(D) | | | | | | |
| 注：请各科室在审核该生相关事宜无误后签字，以示同意 | | | | | | |
| 招生办公室  International Admissions Office  Room:201 | | 签字(Signature) 年(Y) 月(M) 日(D) | | | | |
| 教务科  Educational Administration Office  Room:205 | | 签字(Signature) 年(Y) 月(M) 日(D) | | | | |
| 来华事务科  Student Comprehensive Service Office  Room:103 | | 签字(Signature) 年(Y) 月(M) 日(D) | | | | |
| 学生工作办公室  Student Affairs Office  Room:401 | | 签字(Signature) 年(Y) 月(M) 日(D) | | | | |
| 宿管科  Accommodation Management Office  Room:404 | | 签字(Signature) 年(Y) 月(M) 日(D) | | | | |
| 财务室  Finance Office  Room:101 | | 签字(Signature) 年(Y) 月(M) 日(D) | | | | |
| 院级单位意见  School of International Education | | | | | | |
| 签字(Signature)  年(Y) 月(M) 日(D) | | | 盖章(Seal) | | | |

**所需附件：**

**Required accessories：**

1.护照照片复印件

Copy of passport

2.退费银行卡复印件或银行打印账户信息

Copy of refund bank card or bank print account information

3.如没有中国银行账户，请附委托书。委托书包括委托说明及双方护照或身份 证扫描件。

If you do not have a Bank of China account, please attach a power of attorney. The power of attorney shall include the statement of entrustment and scanned copies of passports or ID cards of both parties.

4.具体事宜，请咨询各相关部门

For details ，Please consult the relevant departments.